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SHANKLIN SAILING CLUB

Hope Road Shanklin Isle of Wight PO37 6EH

CHILD PROTECTION POLICY

INTRODUCTION

The safety and welfare of the child is paramount and all children, whatever their age, gender, disability, culture, ethnic origin, colour, religion or belief, social status or sexual identity, have a right to protection from abuse. As defined in the **Children Act 1989** for the purposes of this policy anyone **under the age of 18** is considered as a child. The policy also applied to vulnerable adults.

Club Welfare Officer

The Club Welfare Officer is **Dr. Simon Giles**. Simon@thefamilygiles.co.uk

POLICY STATEMENT.

It is the policy of **SHANKLIN SAILING CLUB (SSC)** to:

- Take all reasonable steps to ensure that, through appropriate procedures and training, children participating in waterborne activities do so in a safe environment free from physical, sexual or emotional harm.
- Create a safe and welcoming environment, both on and off the water, where children can have fun and develop their skills and confidence.
- Recognise that safeguarding children is the responsibility of everyone, not just those working closely with children.
- Treat all children with respect and celebrate their achievements.
- Respond swiftly and appropriately to all complaints and concerns about poor practice or suspect or actual child abuse.
- Periodically review its ways or working to incorporate best practice.

This policy relates to **all volunteers** who work with children or vulnerable adults at the Shanklin Sailing Club

ROLE OF WELFARE OFFICER or other **SSC** member designated to this role each AGM.

- Ensure that relevant volunteers are aware of and follow the SSC Child Protection Policy, procedures and guidelines.
- Advises the Committee on child protection issues.
- Maintains contact details for the local/ relevant child agencies and Police.
- Is the first point of contact for any concerns or allegations from children or adults, ensuring that confidentiality is maintained in all cases.
- Decides on the appropriate action to be taken, in line with the procedures in this document and in conjunction with the Commodore.
- Keeps the RYA informed as necessary.

...../page 2 – SSC Child Protection Policy- continuation.

DISCLOSURES.

All volunteers whose role brings them into regular and close contact with young people undertake a DBS(CRB) check. Other volunteers whose role brings them into occasional close contact with children may be asked to complete a Self-disclosure form. (to be attached)

PHOTOGRAPHY

- The club will seek written consent (which may be obtained using an 'opt-out' procedure) from child's parents/carers before taking photos or video at an event or training session or publishing such images.
- Parents and spectators are asked to identify themselves if requested and state their purpose for photography/filming.
- If the Club publishes images of children, no identifying information other than names is included.
- Any concerns about inappropriate or intrusive photography or the inappropriate use of images are reported to the **Club Welfare Officer**.

PROCEDURES

- All relevant concerns, allegations and complaints shall be notified to the:
- **Shanklin Sailing Club Welfare Office - Dr. Simon Giles.** Simon@thefamilygiles.co.uk, in strict confidence.
- The Welfare Officer will follow the procedure defined in: RYA Child Protection Policy and Guidelines' (Flowchart 1 or 2 (attached) as appropriate)
- Guidelines for those working with children at the SSC are defined in Annex (i) attached to this document.
- Any member of the Club failing to comply with the Child Protection policy may be subject to disciplinary action under Club Rule 21.

Handout for Instructors, Coaches and Volunteers – Good Practice Guide

This guide only covers the essential points of good practice when working with children and young people. You should also read the organisation's Child Protection Policy and Procedures which are available for reference at all times.

- Avoid spending any significant time working with children in isolation
- Do not take children alone in a car, however short the journey
- Do not take children to your home as part of your organisation's activity
- Where any of these are unavoidable, ensure that they only occur with the full knowledge and consent of someone in charge of the organisation or the child's parents
- Design training programmes that are within the ability of the individual child
- If a child is having difficulty with a wetsuit or buoyancy aid, ask them to ask a friend to help if at all possible
- If you do have to help a child, make sure you are in full view of others, preferably another adult

You should never:

- engage in rough, physical or sexually provocative games
- allow or engage in inappropriate touching of any form
- allow children to use inappropriate language unchallenged, or use such language yourself when with children
- make sexually suggestive comments to a child, even in fun
- fail to respond to an allegation made by a child; always act
- do things of a personal nature that children can do for themselves.

It may sometimes be necessary to do things of a personal nature for children, particularly if they are very young or disabled. **These tasks should only be carried out with the full understanding and consent of the child (where possible) and their parents/carers.** In an emergency situation which requires this type of help, parents should be fully informed. In such situations it is important to ensure that any adult present is sensitive to the child and undertakes personal care tasks with the utmost discretion.



SHANKLIN SAILING CLUB

Self –disclosure Form 2018

Shanklin Sailing Club is committed to safeguarding children from physical, sexual and emotional harm. As part of our Child Protection policy, we require persons involved with children and/or vulnerable adults to complete this self-disclosure form. Having a criminal record will not necessarily bar you from working with us. This will depend on the nature of the position and the circumstances and background of your offences.

FULL NAME: _____ **Dob:** _____

1: Have you ever been convicted of any criminal offence(s) YES _____ NO _____

If YES, please supply details of any criminal convictions. (use separate sheet if necessary)

Note: you are advised that under the provisions of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 as amended by the Rehabilitation of Offenders Act 1974 (Exceptions) (Amended) Order 1986 you should declare all convictions including 'spent' convictions, cautions, warnings and reprimands.

2: Are you a person known to any Children and Families Social Care Department as being an actual or potential risk to children. YES _____ NO _____

If YES, please supply details.

Declaration: I declare that to the best of my knowledge the information given above is correct and understand that any misleading statement or deliberate omission may be sufficient grounds for terminating my involvement. I understand that I may be asked to apply for a Criminal Records Disclosure (or DBS) consent to do if required. I understand that the information contained in this form and in the Disclosure may be disclosed, where strictly necessary, to regulatory bodies and/or third parties who have an interest in child protection issues.

Signed: _____ **Date:** _____

ADDRESS: _____